



JOB TITLE:	COACH COORDINATOR	JOB CATEGORY:	VOLUNTEER
REPORTS TO:	Executive and General Committee members		
POSITION TERM:	1 Year		
TIME COMMITMENT:	Click here to enter text.		
APPLICATION TYPE:	Nominate to AGM for vote		

JOB DESCRIPTION:

OBJECTIVE

- Responsible for the training, development, and management of coaches for Club

RESPONSIBILITIES

- Conduct regular meetings with the coaches and report to the committee the outcome of the meetings
- Disseminate information to coaches regarding courses and seminars and provide coaching advice and support where possible
- Liaise with Netball Queensland on coaching courses/clinics and accreditation
- Foster the growth and raise the standards of the coaches
- Encourage beginner coaches including players and parents to undertake formal coach education and or become accredited coaches
- Liaise with the Secretary to maintain records of coaching service and accreditation
- Liaise with the Treasurer in formulating a budget anticipating costs associated with coaching
- Ensure all coaches are recognised for their efforts per the Club volunteer guidelines
- Be the first point of contact for conflict resolution for players and coaches

KNOWLEDGE/SKILLS

- Can communicate effectively and has good interpersonal skills
- Positive and enthusiastic
- Well organised
- Can maintain confidentiality on relevant matters
- Has a good working knowledge of the Constitution and Policies of the Club
- Minimum Foundation Coaching Accreditation (preferred but not essential)

PERSONAL ATTRIBUTES

- Well organised and able to work in an orderly manner
- Be able to relate to a diverse group of individuals
- Ethical, honest, and trustworthy
- Dedicated association person

OTHER

- Must have a Working with Children Card (Blue Card)
- Eligible for a National Criminal Police Check
- Must be a registered member of Netball Queensland

NOTES:	For further information regarding this position please contact
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REVIEWED BY:	Sanet Tracy	DATE:	October 2, 2023
APPROVED BY:	Sanet Tracy	DATE:	October 2, 2023
LAST UPDATED BY:	Sanet Tracy	DATE/TIME:	October 2, 2023