



JOB TITLE:	UNIFORM COORDINATOR	JOB CATEGORY:	VOLUNTEER
REPORTS TO:	Executive and General Committee members		
POSITION TERM:	1 Year		
TIME COMMITMENT:	1 hour mid-week (during season) + 10 hours pre season		
APPLICATION TYPE:	Nominate to AGM for vote		

JOB DESCRIPTION:

OBJECTIVE

- To maintain sufficient supply of uniforms for all players

RESPONSIBILITIES

- Liaise with parents/guardians for uniform purchases
- Liaise with third party uniform supplier for uniform stock
- Maintain appropriate stock levels of all uniform items
- Identify new uniform needs as required, obtain quotes and seek approval from the committee to purchase the uniforms
- Update and maintain a uniform register

KNOWLEDGE/SKILLS

- Communicate effectively and has good interpersonal skills
- Positive and enthusiastic
- Maintain confidentiality on relevant matters

PERSONAL ATTRIBUTES

- Effective and efficient work practices
- Be able to relate to a diverse group of individuals
- Ethical, honest, reliable and trustworthy
- Dedicated Club Person

OTHER

- Must have a Working with Children Card (Blue Card)
- Eligible for a National Criminal Police Check
- Must be a registered member of Netball Queensland

NOTES:	For further information regarding this position please contact rochedalroversnc@gmail.com		
REVIEWED BY:	Sanet Tracy	DATE:	October 2, 2023
APPROVED BY:	Sanet Tracy	DATE:	October 2, 2023
LAST UPDATED BY:	Sanet Tracy	DATE/TIME:	October 2, 2023